

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, February 9, 2016 – 1:00 P.M.

Civic Center

(1) Roll Call -

Present:

Trustees – Suhr, Vyverberg, Neuendorf, Koenig, and Seggerman. WLP Presenters –Darrel Wenzel, CEO; Vicki Hall, Director, Finance; Jen Bloker, Director, Marketing & Public Information and Acting Board Secretary; Curt Atkins, Director, Customer Services; Jeff Magsamen, Director, Telecom; Angie Schroeder, Board Secretary and Mike Litterer, COO.

Absent: None.

(2) Agenda Management –

A motion (Koenig, Seggerman) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of January 12, 2016, Waverly Utilities Regular Meeting -

A motion (Vyverberg, Seggerman) approving the minutes of the January 12, 2016, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Ratify Trade Accounts -

i. A motion (Seggerman, Koenig) to ratify the trade accounts without Ael Suhr Enterprises was made and passed with a unanimous vote.

ii. A motion (Neuendorf, Vyverberg) to ratify the trade accounts for Ael Suhr Enterprises was made and passed with a unanimous vote. Ael Suhr abstained.

(6) Information Items

A. Monthly Reports

Reports from Finance, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, Distribution

(7) Other Business

None.

(8) Board Calendar

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items –

A. Review Preliminary 2015 Financials -

Financials were presented and discussed. A motion (Vyverberg, Seggerman) to accept the financials was made and passed with a unanimous vote.

B. Resolution 08-16 – Reimbursement Resolution –

A motion (Neuendorf, Koenig) to approve Resolution 08-16 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Neuendorf, Koenig, Seggerman, Suhr and Vyverberg

C. Public Hearing on the Plans, Specifications, Form of Contract and Estimate of Costs for the 69 kV Transmission Line West Sub to MEC Tap -

No one came forward and no documents were received by the Board Secretary.

D. Resolution 09-16 – Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the 69 kV Transmission Line West Sub to MEC Tap –

A motion (Vyverberg, Seggerman) to approve Resolution 09-16 – Resolution Adopting Plans, Specifications, Form of Contract and Estimate of Costs for the 69 kV Transmission Line West Sub to MEC Tap – was made and passed unanimously with a roll call vote as follows: Vyverberg, Seggerman, Suhr, Neuendorf and Koenig.

- E. **Resolution 10-16 – Making Award of Construction Contract for the 69 kV Transmission Line West Sub to MEC Tap –**
A motion (Koenig, Neuendorf) to approve Resolution 10-16 – Making Award of Construction Contract for the 69 kV Transmission Line West Sub to MEC Tap– was made and passed unanimously with a roll call vote as follows: Koenig, Neuendorf, Seggerman, Suhr and Vyverberg.
- F. **Approve 2016 & 2017 Energy Efficiency Goals -**
A motion (Seggerman, Vyverberg) to approve the 2016 & 2017 Energy Efficiency goals as presented was made and passed with a unanimous vote.

(10) Information Items –

- A. **Power Outages and Blinks Report -**
Yearly report was presented.
- B. **2015 Energy Efficiency Program Results -**
Results were presented.
- C. **2010-2014 Energy Efficiency Program Achievements -**
Report was given on the energy efficiency program achievements.

(11) Other Business -

None.

Waverly Communications Utility

(12) Closed Session -

A motion (Vyverberg, Suhr) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Vyverberg, Suhr, Koenig, Neuendorf and Seggerman,

- A. **Review Financials –**
Financials were presented and discussed.
- B. **Communications Utility Tasks Update -**
Staff presented a document showing progress made on specific tasks for the communications utility.
- C. **Discussion of Resolution 11-16 – Telecommunications Headend Services Agreement**

(13) Open Session -

A motion (Koenig, Seggerman) to move into open session was made and passed unanimously with a roll call vote as follows: Koenig, Seggerman, Suhr, Vyverberg and Neuendorf.

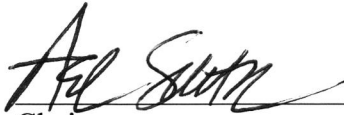
- A. **Approve Waverly Communications Utility Financials -**
A motion (Vyverberg, Koenig) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.
- B. **Approve Resolution 11-16 – Telecommunications Headend Services Agreement -**
A motion (Neuendorf, Seggerman) to approve Resolution 11-16 – Telecommunications Headend Services Agreement – was made and passed unanimously with a roll call vote as follows: Neuendorf, Seggerman, Suhr, Vyverberg and Koenig.

(14) Other Business -

None.

(15) Adjournment

Meeting was adjourned by Chairman Suhr.



Chair

Dated February 9, 2016



Secretary

Dated February 9, 2016